From :

PARTICULARS OF THE POLICY HOLDER			
Mr. / Ms / Title	Surname	First name	Middle name

Client ID of Policy Holder								
Policy Number								
Policy Date								
Kotak Life Insurance Product opted for								
Sum Assured								
Riders Opted for :	**Rider Name**					**Amount**		
Annual Premium Amount								
Premium Mode								

Dear Sir / Madam,

I regret to inform you that I have lost / misplaced my Kotak Life Insurance Policy bearing the aforesaid details and hence would like you to issue me a Duplicate Policy in lieu of the Original one.

I am the bonafide owner of the said Kotak Life Insurance Policy and give you a declaration of ownership in respect of the same and also indemnify you of any loss in respect of any monies paid on that policy.

Please find enclosed, herewith, a bond of Indemnity on a legal stamp paper with my declaration thereon.

Yours Sincerely,

Mr. / Ms. / Title <Fisrt Name> <Middle Name> <Last Name>	Mr. / Ms. / Title <FisrtName><MiddleName><LastName>	
Life Insured	**Proposer**	**Proposer [if different from the Life insured]**